



For inquiries about test registration and exam dates, please check the link below:

[http://www.qu.edu.qa/foundation/testing\\_center/tests\\_schedule.php](http://www.qu.edu.qa/foundation/testing_center/tests_schedule.php)

### Registration guidelines for undergraduate (UG) and Foundation Program courses

Students who are exempted or have passed certain foundation courses can register in undergraduate (UG) courses.

- Students registered in BOTH Elementary Algebra and at least one English language course cannot register in UG courses.
- Students who have finished their English courses or were exempted from them and have only the Math course can register for 9 UG credit hours.
- The priority in registration is for foundation courses not UG courses.
- UG courses should be chosen in consultation with the Academic Advisor as per the study plan.

The number of the UG hours allowed and the courses that need to be completed are listed in the table below.

Foundation Courses Completed / Exempted from ✓							Foundation course(s) to register in	Maximum UG Hours allowed
C001	R001	W001	C002	R002	W002	Math 021		
✓	✓	✓		✓	✓	✓	C002	3
✓	✓	✓	✓			✓	R002-W002	3
✓	✓	✓	✓	✓		✓	W002	6
✓	✓	✓	✓		✓	✓	R002	6
✓	✓	✓	✓	✓	✓		Math021	9
IELTS 5.5 TOEFL iBT 61, TOEFL pBT 500, TOEFL CBT 173, ACCUPLACER: APIC 400 and APRS 100 and APLU 100							Math021	9

### Registration

• Which courses do I register in? Students will be informed by the academic advisor about their placement in courses during New Student Orientation Days (NSO). Students must register themselves in the courses into which they are placed in.

• To register: GO to QU “Self Service Banner”

[http://mybanner.qu.edu.qa/PROD/bwskalog.P\\_DisLoginNon](http://mybanner.qu.edu.qa/PROD/bwskalog.P_DisLoginNon)

• How to register? Click on the link below to check the brochure from the Registration Department.

[http://www.qu.edu.qa/students/registration/documents/studnet\\_registration\\_Materials-ar.pdf](http://www.qu.edu.qa/students/registration/documents/studnet_registration_Materials-ar.pdf)

### Tuition fees

Information on tuition fees can be found on the Qatar University website:

[http://www.qu.edu.qa/students/fees.php#Undergraduate\\_Tuition](http://www.qu.edu.qa/students/fees.php#Undergraduate_Tuition)

### How can I succeed in the Foundation Program?

**Acquiring skills:** Focus on learning new skills, not just completing a test or course.

**Teacher office hours:** Talk to your teachers about any questions and concerns during office hours.

**Time Management:** Manage your time wisely to complete assignments on time. To learn about time management, attend workshops given by the Success Zone and the Student Learning Support Center.

**Attendance:** Attend every class and do not be late to avoid getting barred and failing the course.

**Checking emails:** Frequently check your university email and Blackboard (Bb) for current information on workshops, events and services.

**Success Zone:** Visit and ask for help from the Success Zone to help enhance your English and math skills and improve your assignments before submitting them. Attend midterm and final exam revision sessions to improve your grades. Email: [successzone@qu.edu.qa](mailto:successzone@qu.edu.qa)

**Special Needs Assistance:** Special Needs students in need of assistance can contact the Foundation Program Special Needs liaison at [Enita@qu.edu.qa](mailto:Enita@qu.edu.qa)